

Board Meeting Agenda:

Sunday 25th August 2019

11.15am - 4.15pm

Heartland Hotel

Present: Alethea Stove, Arden Phillips, Cameron McIver, Felicity Sime, Gary Toa, Ivan Wood, Jendi Paterson, Mark Sutton, Michelle Wood, Tara Fox, Sheree Anderson, (Administration)		
Item	Responsibility	Timeframe
Welcome The Outgoing Chairperson Ivan Wood welcomed all to the first board meeting and reminded all of their responsibilities as future board members. Introduction Each new board member introduced themselves, briefly describing their involvement in the sport and where they believe they can contribute to the board.		
Governance and Operational Structure Mark explained the structure and how IHNZ interacts with Sport NZ, Skate NZ and the Charities Commission for the benefit of the new board See Diagram 1 Cameron reiterated his vision of the board and its members - to be objective, constructive and do the right thing for the sport. Alethea added our focus needs to be on the players we currently have and those we will attract in the future		

<p>Roles and expectations of Board members</p> <ul style="list-style-type: none"> - All members to check and reply to emails within 24 hours - If needing to work in the background/on holiday etc then the member will request a leave of absence - Central repository for all information to be shared by all 		
<p>Treasurer's Report</p> <ul style="list-style-type: none"> - Mark explained the current Treasurer's Report - Currently there are two grants in place for the Administration Manager and a joint application for Nationals and InterRegionals rink time - Skate NZ has \$4000 available in online training targeted at scorers and timekeepers. - Other grants currently being discussed - New goals, Oceansias, Women in Sport, Sport NZ - Discussion around payments for those who are going off shore and the collection of payments so IHNZ are not paying for all costs up front - Does create an issue around funding for some players as the need to be named in the team early to receive funding must be balanced with the coaches need to keep the squad competitive before naming the team <p>See Attachment 2</p>		
<p>Chairman's Report</p> <ul style="list-style-type: none"> - The main report was tabled at the AGM but the offer of assistance to all on an as needed basis going forward - Operational work only been undertaken since the AGM - Need to review the Disciplinary Process, at present this is focused towards the player, we need to develop this policy further with potential outcomes in the policy in regards to Parental issues - A need to ensure we communicate this policy and process to all members - Ivan summarised with how the communication between clubs over the last 3 years had improved and expressed his confidence in the new board going forward 		
<p>Allocation of Duties:</p> <p>Cameron motioned that Alethea Stove be appointed Vice Chairman of the IHNZ Board Second: Arden <i>Motion passed</i></p>		

<p>Cameron motioned that Michelle Wood be appointed Treasurer of the IHNZ Board Second: Gary <i>Motion Passed</i></p>		
<p>Strategic Plan: This document was last updated in 2015 and needs to be reviewed It has been suggested a weekend event held to consist of one day of strategy development and one day of planning</p> <p>A weekend venue to be arranged and communicated to all</p>	<p>JP to frame up and assist in strategic planning discussions with assistance from FS</p> <p>SA to arrange</p>	<p>Early November TBC</p>
<p>Board Papers Resolutions The Board resolves to set up the following sub committees and assign a board member and seek members interested in contributing to each This structure frees up the 6 areas to have the full focus of a dedicated and motivated team, who are not side tracked by other issues. They will have the mandate to set goals, budgets, apply for grants and funding working alongside the assigned board member</p> <p>A terms of reference to be developed and distributed for proposed committees for further discussion at the September meeting</p> <p>1. Adopt World Skate Rule Book 2020 - Nationals and InterRegionals - current goal 2021 - Further discussion to be held but general agreement around the move to a smaller goal The main changes to be summarised for all but at present these include penalty times and a consensus needs to be reached on goalie equipment (roller flys)</p> <p>2. Smaller Goals for Clubs Further discussion to be held but general agreement around the purchase of a set of goals for the larger clubs (Panthers, Devils, Ravens, Thunder, Penguins) to be used for practise before attending overseas tournaments</p>	<p>JP to draft ToR for potential Committees and circulate one week prior to meeting</p>	<p>12 September</p>

<p>Look at funding to purchase the goals and to approach a number of engineering firms for quotes</p> <p>3. Undertake a Feasibility Study to purchase a Mobile rink Discussion was held around the benefits to smaller regions and venues being able to hold tournaments, a summer league, outdoor hockey interest etc The rink available from WRG is not suitable and there are rinks available in Australia at a lesser cost</p> <p>4. Oceans Tournaments Oceans have been suggested in either April or July 2020</p> <p>5. National Drafting League for Seniors See below - Prem/Senior Players Feedback</p> <p>6. Full review of Player Policies and Procedures To be reviewed at next meeting</p> <p>7. Setting up of Sub Committees To be reviewed at next meeting</p>	<p>SA to follow up with IH Australia</p>	
<p>Prem/Senior Players Feedback</p> <ul style="list-style-type: none"> - Plan for 2020 onwards (<i>See Shared Drive for detailed feedback</i>) - Was discussion at the AGM in regards to how to move forward and what Prens and Seniors are hoping to see from hockey for them - All seniors and prens were invited to be part of a survey and a meeting held at Queens Birthday tournament to gain feedback - Seniors overwhelmingly want to attend World Champs - 95% of people feel they should be attending to gain a world ranking - Seniors want a draft type super league developed where the best players can play each other on a regular basis - Help to develop the next layer down as well and provide a pathway for younger players to aspire to - More support for the prens grades at regional level games and at nationals 		

<p>Suggested way forward:</p> <ul style="list-style-type: none"> - Use the 4 regions suggested, with a delegated coach and manager - Region 1 - North (Stingrays, Vipers, Blackhawks, Sabres) - Region 2 - Central (Panthers, Orcas, Devils, Waihi, Mustangs) - Region 3 - West (Ravens, Wanganui, Levin, Rimutaka) - Region 4 - South (Penguins, Whalers, Snipers) - Straight draft and entry fee returned to the winning team - Identify 4 venues and weekends - Needs to be marketable, would like to form a working group with a selected group of Pregs/Seniors and develop the concept further. - Assign coach and manager, seed players then do a draft, issue team jerseys, - Look to find sponsors for jerseys and pants <p>Internationals Tournaments:</p> <ul style="list-style-type: none"> - Do we get benefit from 8 people - 4 separate coaches and 4 assistant for 4 teams, looking at the Canadian example where 2 are used across the grades - Contact is being developed with a high performance Spanish coach who is looking to come to NZ and run camps with a view to provide training for a period in 2020 - If successful we could aim for a longer period from 2021 and be involved in NZ hockey - Aim is to coincide this with our international teams and use him to develop and mentor our coaches going forward 	<p>CJ to look to develop further with a working group</p>	
<p>Nationals</p> <p>The Board delegates the authority for Arden to form an organising committee and approach Krys Beardman to be Event Manager for Nationals 2019</p> <p>Moved: Tara Second: Michelle <i>Motion Passed</i></p> <p>Progress to date:</p> <ul style="list-style-type: none"> - Michelle has completed the draft draw 	<p>AP to discuss further with KB</p>	

<ul style="list-style-type: none"> - Andrew to develop the referees roster - Referees - great response from domestic referees and no international refs are needed - Discussion around the MVP/MVG award winner and how to award the prize - MVP/MVG jerseys, medal and banners been ordered - Promotional gear - left to the committee to investigate further due to the short time frame and review this next year as part of the 25 year celebration - Team Entry/Team Rosters and Invoices to be sent out this week for all clubs - Close date 8 September - Draw to go out after this - Clubs are to return all cups cleaned and tidy on day one of Nationals to the Event Manager 	SA to complete	
<p>InterRegionals</p> <ul style="list-style-type: none"> - Central Region Committee to organise in conjunction with Sheree - Medals to be issued - Michelle has completed the draft draw - Current medal - ask Krys for the 2018 design to be used in 2019 - Cup has been returned to Central Region - engraving to be done by Central 	SA to speak with KB TF to liaise with board and CR organising committee	
<p>Board Administration</p> <ul style="list-style-type: none"> - Allocation of board member email address, and how to access these through google.com - How to set up and sign in to a video meeting through google.com - How to access google docs, files, folders - Confidentiality Agreement - to be signed and emailed - Conflict of Interest Register- to be signed and emailed 	IW/CM to work through SA to review and file in shared folder	
<p>Calendar for International Competitions</p> <p>A calendar with main events from 2020 - 2023 has been developed with further discussion to take place over potential tournaments that could be attended at various grades</p>		

<p>Administration Managers Report</p> <p>AAU/WRG Survey Results (see shared drive for detailed feedback) were briefly summarised to all</p>		
<p>Referee Chair Report</p> <p>Discussion around payments and a fair distribution of referees and games allocated A folder to be added in the shared drive for Andrew to add all referee documents in</p>	SA	
<p>Grant Applications Update</p> <p>Update on the Government fund for girls/women in sport By February 2020 need to apply for funding, we need to develop scope and an inclusive programme for this. Is approximately \$30 - \$300K available. Could run this in conjunction with Global Womens Skate day and Ice Hockey Grants for Nationals and Inter Regionals have been applied for</p>	JP	
<p>General Business</p> <p>Due to a lack of time this will be deferred to the next meeting</p> <p>Meeting closed at 4.20pm</p> <p>Dates to be diarised:</p> <ul style="list-style-type: none"> - Next meeting - Video call Thursday 12th September, 7pm. - Strategy Meeting - 2- 3 November - venue and timings yet to be confirmed 		