

Board Meeting Minutes:

11 April 2022

Time: 7.30pm

Present:

Cameron McIver (Chair), Michelle Wood (Treasurer) Noel Wilson, Tara Fox, Gary Toa, Cam Rock, Todd Velvin

Apologies:

Sheree Anderson

Agenda Item	Responsibility	Timeframe
<p>Minutes from 14 March 2022: That the minutes from 14 March 2022 are accepted as true and correct</p> <p>Move</p> <p>Second</p> <p><i>Motion Passed</i></p>		
<p>Finance:</p> <ul style="list-style-type: none"> - Reports have been sent to the auditors, they have scheduled for completion late April/early May - Insurance - all premiums have been paid for 2022 - Chubb insurance claim regarding Virgin is still underway and remains open as: - Virgin Australia - Total credit: \$23,082.37 - Expiry (book by date): 30 June 22 - Travel by date: mid June 2023 	<p>SA to continue to follow up.</p>	

<ul style="list-style-type: none"> - Airline Claims Update: - Qantas - Total credit: \$22,948, Refunded amount: \$22,948 - Accommodation - \$8k loss of deposit, Refunded amount \$7900.00 (8k minus the \$100 claim cost) - Awaiting: - Air NZ - \$38,748.99 - at present they have mentioned up to \$1000 as processing free, this has not yet hit our account but is within a 60 day processing period (day 38 with no update available as of today) 		
<p>Health and Safety:</p> <ul style="list-style-type: none"> - Continue with Covid Updates to clubs and on website - Police Vetting Checks/MOJ Checks are slowly coming in as clubs assign coaches and managers etc 	SA to continue to send out updates when needed.	
<p>Head Referee:</p> <ul style="list-style-type: none"> - IHNZ email access still to be set up - Other 	CM /IW	
<p>AGM 2022:</p> <ul style="list-style-type: none"> - Notice of meeting date has been sent out - AGM scheduled from 11am - 3pm - In this file please check the 3 slides with amended dates so I can get out tomorrow - Template has been sent to CM, CR and MW to date for updating - needs to focus on CR presentation 	SA to organise light refreshments SA to confirm venue and facilities.	
<p>Constitution:</p> <ul style="list-style-type: none"> - Proposed constitution to be further discussed at AGM. - This based on premise highlighted in the governance review around the board appointment process being most appropriate and the importance of getting something in place for organisational continuity. That we can review as required to strengthen the document. 		

<p>Senior B Rules</p> <ul style="list-style-type: none"> - Clubs to be responsible for selecting B teams. - - This being consistent with current practice around how clubs determine there premier and Senior A grades. - - That it is important that clubs have robust team selection policies in place to ensure fair representation across the respective grades. 		
<p>InterRegionals 2022:</p> <ul style="list-style-type: none"> - Meeting held with Nathan, Sheree to catch up with James over Easter and next meeting to be scheduled, poster and medal first draft complete, project template starting to be added to - Concern raised around timeframe re: holding of IR and preparations. 	SA to have a discussion this weekend to clarify	
<p>NZSSC:</p> <ul style="list-style-type: none"> - Continue to follow up to ensure the event is transparent. 		
<p>NARCh:</p> <ul style="list-style-type: none"> - May camps currently being signed off date wise for distribution - Budget is being worked upon, awaiting an airfare confirmation and insurance amount still to be provided 	SA to carry on with planning, confirm dates in accordance with coaches needs.	
<p>Matariki:</p> <ul style="list-style-type: none"> - Gary, Willy and Sheree working through the process - Maori team confirmed - Exhibition team absences filled - Teams will be confirmed and distributed - Jersey design almost complete ready for mock up to be made - Sheree speaking with Puck Yeah and Ian regarding commentary and filming - Feedback to date is extremely positive from those included - 	GT SA to continue working with WH to confirm participants and logistics for event.	

<p>Coaching and Development:</p> <ul style="list-style-type: none"> - Update on Youth Development Camps - still no dates received from Lower and Southern 	<p>SA to continue to get a response</p>	
<p>Club Presidents Meeting/ Regional Chair Meeting:</p> <ul style="list-style-type: none"> - Next meeting after the AGM 	<p>Dates TBC</p>	
<p>Meeting Dates 2022</p> <ul style="list-style-type: none"> - Next meeting prior to AGM - May meeting date TBC 	<p>Arrange for after AGM.</p>	
<p>General Business</p> <ul style="list-style-type: none"> - No general business to discuss <p style="text-align: center;">Meeting finished 9.00 pm</p>		