

Board Meeting Minutes:

Wednesday 17/06/ 2020

Time: 6.30 - 8pm

Present:

Alethea Stove, Cameron Mclver, Gary Toa, Michelle Wood, Tara Fox,
Sheree Anderson, (Administration)

Agenda Item	Responsibility	Date
<p>Minutes from 18 May 2020</p> <ul style="list-style-type: none"> - That the minutes from 18 May 2020 are accepted as true and correct. <p>Move Cameron Second Michelle</p> <p><i>Motion Passed</i></p>		
<p>Health and Safety</p> <ul style="list-style-type: none"> - No Report 		
<p>Finance</p> <ul style="list-style-type: none"> - Skate NZ Annual Invoice \$575 due 20/6/20 - Financial update <p>A large part of the report is the Oceania invoices</p>	<p>SA to pay by 20/06/2020</p>	

<p>Term deposit 086 of \$30,000 has been broken on July 1 2020 with funds deposited into the 00 Operating account</p> <ul style="list-style-type: none"> - 2019 Audit - is scheduled to finish by the end of the month, with the Charities register information to be logged early July 		
<p>Covid - 19 Strategy</p> <ul style="list-style-type: none"> - Continue with Newsletter updates - At present regions have their plans in place to begin leagues and hockey has begun across two regions to date 		
<p>SGM/AGM</p> <ul style="list-style-type: none"> - Dates are confirmed and the Notice has been sent to all clubs, Facebook and the IHNZ website - Ivan and Mark to attend the AGM as they held the executive positions from January to early August 2019 so the majority of the AGM period - Ivan to draft a report of the 7 months he held the chair role - Airfares and Accommodation - Cameron has spoken with both Paul Franklin and Paul Cameron, and Jendi Paterson and Felicity Sime in regards to attending the AGM Discussion around them attending and Cameron to confirm their attendance - SGM Information Pack - summary of events and the resolution will be updated to the drive. Once the board has approved this it will be sent to Arden first then to member Clubs. Any questions forwarded to the Board to manage the time we have best as possible - PowerPoint Presentation - used to highlight and showcase the work completed to date and where the board would like to head going forward and what we would like to achieve for the sport. This is loaded into the shared drive for any additions to be added - Reports - to be prepared and back by July 15 so catering, information packs etc can be confirmed 	<p>MW to speak with Ivan</p> <p>SA to book flights etc</p>	

<p>Regional Committees</p> <ul style="list-style-type: none"> - Updating of Regional Committee Document Feedback has been received from the regions with the document to be updated and reviewed after the AGM - Discussion around the document and whether to continue the video conferencing meetings, is there value in having the same board member present at these to help maintain continuity and an oversight? - Shared drives and the email addresses for each of the 4 regions to be set up 		
<p>Coaching Proposals</p> <ul style="list-style-type: none"> - Coaching Committee Position Description has been distributed to the board - Distributed to clubs for interest - Next steps include the development of the coaching plans 	<p>Feedback to TF by the end of the week</p> <p>22 June</p>	
<p>Oceania's 2020</p> <ul style="list-style-type: none"> - Insurance - still in progress - Updates are being added into the newsletters - Discussion held around Oceanias and some possible options to take going forward - Feedback and submissions in by the end of next week 	<p>MW. AS, SA to review</p>	
<p>Nationals</p> <ul style="list-style-type: none"> - Event Notice Update Has been updated to reflect the Covid-19 situation Stop time was used in the final of Prem and Senior games (both Men and Women) Discussion around: <ul style="list-style-type: none"> - 18U grade at present having 3 teams, are these players to play 1 or 2 grades - Womens grades - womens grade either Junior or Senior and 1 other grade 	<p>MW, AS to complete draft</p>	<p>-</p>

<ul style="list-style-type: none"> - Draft Blocking Schedule and Grades At present looking at 183 games and 11.5 days to complete Nationals, there is no room to add the Senior B Skt TV are happy to attend (is the same group who filmed in 2017 at New Plymouth) - looking at sponsorship to cover the costs - a quote is coming to see costs and this involves moving cameras - the cost revolves around the amount of cameras so we could look at putting our resources into 1 day to showcase the sport in the best light possible Will look at a commentator and a subject matter expert - Banners/Plaques/Medals Start to look at quotes and orders to ensure delivery times are met Both banners and plaques to be ordered Commemorative t shirt, hoodie etc to be sourced and tenders asked for - Dispensations Committee to be separate from the organising committee and to deal with club transfers etc - A budget to be developed for the event 	<p>SA to send out to clubs</p> <p>CM</p> <p>SA/MW</p>	
<p>InterRegionals</p> <ul style="list-style-type: none"> - Event Notice Update To be further looked at Expressions of Interest are out for both events and once applications are received the structure of the committee to run the event will be finalised 		
<p>WRG Proposal</p> <ul style="list-style-type: none"> - Updated proposal to go out to all clubs - Organising committee to be established 	<p>SA</p>	
<p>Affiliation Fees 2020</p> <ul style="list-style-type: none"> - Club Affiliation Payments to date - Note to go out with the AGM information of what is required to be able to vote at the AGM 	<p>SA</p>	

<p>IHNZ Constitution</p> <ul style="list-style-type: none"> - A document containing changes has been drafted and the latest amendments added - To be distributed to the clubs 	SA	-
<p>Ref Chair</p> <ul style="list-style-type: none"> - Mouth guard ruling Discussion around the safety aspects Andrew has written a ruling to be distributed to all clubs and to be added to the IHNZ Newsletter - Referee Payment Proposals The proposal was circulated to the board for feedback Discussion around the affordability of the proposal and the reimbursement of costs <p>Discussion around the document drafted with a set amount per day listed for the board to review as this will form the basis of going forward with the league seasons starting etc. A document around how to execute this and a budget to be developed</p> <p>The interim Referee policy to be redrafted and subject to change Once completed to be sent to clubs</p>	CM to redraft	-
<p>Regional Meetings</p> <ul style="list-style-type: none"> - Next Meeting to be held after the AGM 		
<p>Club Presidents Meeting</p> <ul style="list-style-type: none"> - Next Meeting Wednesday 24 June 2020 		
<p>2020 Meeting Dates</p> <ul style="list-style-type: none"> - 3 weeks time - 8 July - Gary to confirm 		

Club Feedback:

No feedback received to date

Meeting ended at 10.00 pm

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