

Board Meeting Minutes:

Monday 18 May 2020

Time: 6.30 - 8pm

Present:

Alethea Stove, Cameron McIver, Gary Toa, Michelle Wood, Tara Fox,
Sheree Anderson, (Administration)

Agenda Item	Responsibility	Timeframe
<p>Previous Minutes That the minutes from 27 April 2020 are accepted as true and correct.</p> <p>Move Cameron Second Michelle Motion Passed</p>		
<p>Health and Safety</p> <ul style="list-style-type: none"> - No events to date - See below with Covid - 19 		
<p>Finance</p> <ul style="list-style-type: none"> - Current Financial Reports are in the folder Annual Audit - a number of missing receipts to be followed up on from early 2019 - Club Affiliations - at present we have 7 clubs unpaid 	<p>SA to follow up</p> <p>SA to send an email to follow up after 26/05/20</p>	

<ul style="list-style-type: none"> - Bad Debts - 1 player for \$160 outstanding from 2018 - a number of reminders have been sent with no payment as yet, the person is aware of the debt - How do we deal with this going forward? We can provide a payment plan and the person in question is to pay his current annual membership and a portion of the accruing debt - Discussion around the collection of bad debts/ money owed and how this is done on a consistent basis for those who may be owing money for Oceansias as well - Payment plans can be offered with an automatic payment to be set up - In the future we look to have signed player agreements completed up front - Clubs and region to be informed of the debtor - Oceansias debts to be reviewed once the insurance information is finalised - \$30k Term Deposit to mature on 1 July - do we look to break this early? 		
<p>Covid - 19 Strategy</p> <ul style="list-style-type: none"> - Update - IHNZ continue to update the clubs with the most relevant information to date as soon as it comes to hand - Player Memberships - discussion around payment for 2020 <p>Motion That player registrations are set at \$20 per person regardless of the alert level</p> <p>Move Tara</p> <p>Second Michelle</p> <p><i>Motion Passed</i></p> <ul style="list-style-type: none"> - Worksafe Plan Template - must be completed for each venue - Contact Tracing - venues and clubs looking at what is the most suitable for their needs - Interactive Sessions - feedback has been positive 		

<p>Nationals 2020</p> <ul style="list-style-type: none"> - review the Events Notice and look at holding the event with 3 blocks, a redraft to be completed with good faith principles and eligibility rules to be defined - further discussion to be held with the Club presidents at the 19/05/20 meeting as to a potential way forward - start to look at planning for the event, with details to be worked out - 31 July 2020 cut off date <p>Inter Regionals 2020</p> <ul style="list-style-type: none"> - Discussion around whether it is practical to hold this this year? - to be discussed further with the Club presidents 	<p>CM to raise with Club Presidents</p>	
<p>SGM/AGM</p> <ul style="list-style-type: none"> - 25 July - Board Meeting - 26 July SGM/AGM - both events to be reviewed a month prior - AGM Notice - 40 days prior - Applications and remits to be received 28 days prior to the meeting - Agenda to be developed and disseminated - 14 days prior to the meeting - Information Pack for clubs to be developed 	<p>SA to finalise dates</p>	
<p>Regional Committees</p> <ul style="list-style-type: none"> - Cameron provided an update on the meeting held with the regional executive committee held earlier in the month - Regional Committee Guideline Policy Document (2015) needs to be reviewed and updated - Document to be given to the Regional chairs for their updates to be provided back to the board - Additions to the document around Police Vetting and checking, accountability requirements, continuity, - Access to Sporty Database by the wider region rather than just own club information - needs to look at some guidelines around this - Look at the regions, referee panel, sub committees to potentially operate from a central repository/shared drive and have IHNZ email addresses to do this from - minutes, financials etc to allow for future proofing the organisation 	<p>SA to forward document to the Regional chairs</p> <p>CM to arrange with IW</p>	<p>Completed by 1 June 2020</p>

<ul style="list-style-type: none"> - Regions are looking to submit a proposal for the board to pay out \$2500 per club as per a suggestion received from the Renegades - Sport NZ loans - information has been provided to the clubs in the IHNZ newsletters, any queries or help to lodge they can raise to the Board 		
<p>Coaching Proposals</p> <ul style="list-style-type: none"> - Budget and Coaching Committee Position Description has been developed and sent to the board for review and feedback 	TF to contact Dave Hammond	
<p>Oceania's 2020</p> <ul style="list-style-type: none"> - Insurance - still in progress - An update to be added into the next newsletter 	SA	
<p>School Sport NZ</p> <ul style="list-style-type: none"> - Continue to work with School Sport NZ around the event and look to roll this over to 2021 		-
<p>WRG Proposal</p> <ul style="list-style-type: none"> - Discussion around logistical needs, economic climate, implications of sending teams etc and what teams to send due to exams for the 18U teams - The Masters, Legends to be added for the Masters WRG 	CM to amend the current document	
<p>Affiliation Fees 2020</p> <ul style="list-style-type: none"> - Club Affiliation Payments - \$300 - Player Payments - \$20 - Rules around clubs affiliation needs to be clarified: <ul style="list-style-type: none"> - Club must be affiliated with the governing body - Must have met the 10 member minimum player requirement - Must have completed the Affiliation documents - Must have paid their annual Affiliation fee - Clubs to affiliate for 2020 and once completed the website will be updated 		

<p>IHNZ Constitution</p> <ul style="list-style-type: none"> - Changes are still being updated 		-
<p>Ref Chair</p> <ul style="list-style-type: none"> - Referee Payment Proposals - delayed due to Andrew seeking further clarification from BDO and is still awaiting an update - General discussion around the proposal to date and what a fair and equitable proposal will look like - Was agreed to wait for Andrew to forward the updated proposal to the board who will formulate a response <p>Rules Discussion as to inconsistencies raised</p> <ul style="list-style-type: none"> - Page 4 and Page 12 - Rule 3.1.1(a) Minimum number of players on a team roster - shall read 5 floor players and a goalie - Rule 2.6 - No change needed - Rule 2.7 - “Each rink should have ” rather than “will” - Rule 3.2.4 (d) - “For all players 19 years old and over” - Rule 3.2.4 (e) - “A mouth guard is mandatory if wearing a half visor” removing the bracketed comment - Rule 3.2.10 (a) - remove the last line about light jerseys - Rule 5.3 (b) - both teams must have a minimum of 5 players on the rink (can be 5 skaters and no goalie) - Rule 5.4 (d)- Remove - Home team has choice to defend - Rule 5.4 (g)- Use of the length of the players bench rule, except to attend an injured player. <ul style="list-style-type: none"> - Referee Panel Minutes reviewed and receipt acknowledged - Referees Associated to IHNZ via Sporty and payment - IHNZ to set up a process where they can be associated but not attached to a club (Referees, Scorebench etc) 	<p>SA to confirm with AK SA to draft for the board to review</p>	
<p>Regional Meetings</p> <ul style="list-style-type: none"> - Next Meeting date to be decided 		

Club Presidents Meeting <ul style="list-style-type: none">- Cameron provided an update to the Club Presidents meeting- Next Meeting 24/06/2020		
2020 Meeting Dates <ul style="list-style-type: none">- Monday, 15 June 6.30pm		
Club Feedback: <ul style="list-style-type: none">- No club feedback received to date <p>Meeting Finished at 9.30 pm</p>		