

## Board Meeting Agenda:

**Monday 27 April 2020**

**Time: 6.30 - 8pm**

**Present:**

Alethea Stove, Cameron McIver, Gary Toa, Michelle Wood, Tara Fox,  
Sheree Anderson, (Administration)

Agenda Item	Responsibility	Date
<p><b>Minutes from 6 April 2020</b> That the minutes from 6 April 2020 are accepted as true and correct.</p> <p><b>Move</b> Cameron <b>Second</b> Gary <b>Motion Passed</b></p>		
<p><b>Health and Safety</b></p> <ul style="list-style-type: none"> <li>- Nothing to report as yet</li> <li>- From an organisational perspective IHNZ will publish a statement regarding hockey and obligations from a Board view to hockey starting at level 2</li> </ul>	SA to draft for CM	
<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>- 2018 Financials - these were not available at the 2019 AGM An audited copy has been posted in the meeting file for tonight and will be posted to the Charities site</li> </ul>		

<ul style="list-style-type: none"> <li>- Sam Talbot to be deleted from Xero, has not accessed the system but needs removal</li> <li>- A copy to be forwarded to all clubs</li> <li>- 2019 Financials are currently being audited</li> <li>- Operating account has \$10k in currently, a current P and L has been sent to all Board members</li> <li>- Will look to keep costs as low as possible with board conference calls etc</li> </ul>	SA to forward to clubs	- 30/04/2020
<p><b>SGM/AGM</b></p> <ul style="list-style-type: none"> <li>- Discussion around a potential AGM date and the venue being moved</li> <li>- Tentatively set for Saturday 25 July - Board Meeting and AGM - Sunday 26 July and review closer to the time with the venue to remain in Auckland due to the airport availability</li> <li>- Flight availability to be looked at</li> </ul>	GT/CM/AS to get flight details to SA	-
<p><b>Regional Committees</b></p> <ul style="list-style-type: none"> <li>- Updating of Regional Committee Guidelines Document to reflect current complexities and changes since the last document was drafted</li> <li>- Work off the current document until this has been updated</li> <li>- Discussion around: <ul style="list-style-type: none"> <li>- the Guideline booklet and a copy forwarded to the board to review</li> <li>- Regions being incorporated when the only benefit is to source funding</li> <li>- a reminder to the regions to forward to the board copies of their minutes and any financials ( important for audit purposes)</li> <li>- they act on the boards behalf and are effectively an extension of the board and the organisation</li> <li>- the IHNZ Constitution sets out the regional committees duties etc</li> <li>- a board member will attend in the future regional meetings where ever possible to ensure the Constitution is being followed correctly</li> <li>- setting up a conference with the Regional chairs with IHNZ Chair ( along the lines of the Club Presidents meeting)</li> </ul> </li> </ul>		

<ul style="list-style-type: none"> <li>- a draft developed and sent out to Regions and clubs for further review</li> </ul>	Board Members to draft and review	
<p><b>Coaching Proposals</b></p> <ul style="list-style-type: none"> <li>- Have been reviewing what we have to date and have looked at a framework needed and the current documentation</li> <li>- Look at developing a working group to put this together</li> <li>- Term of Reference getting developed for the Board with parameters around number of people required, time commitment, costing with Tara to oversee</li> <li>- Coach the Coach Programs to be rolled out with the implementation of new training/coaching</li> </ul>	SA to send to TF	31/04/2020
<p><b>Oceania's 2020</b></p> <ul style="list-style-type: none"> <li>- Insurance Update - claim is approximately 2 weeks away from coming back to us</li> <li>- Once received we can review and make a decision around the options available to IHNZ</li> <li>- Potential to review this with the players involved</li> <li>- ILHA are very keen to have this continued in 2021</li> </ul>	SA	
<p><b>School Sport NZ</b></p> <ul style="list-style-type: none"> <li>- Discussion around the tournament, venue and \$1000 funding to be held over to 2021 with the Board agreeing the tournament and venue to be held over to New Plymouth for 2021</li> <li>- IHNZ reserves the right to review the funding amount in 2021</li> <li>- Trophies to be reviewed in 2021</li> </ul>	SA to advise Krys Beardman	28/04/2020
<p><b>WRG Proposal</b></p> <ul style="list-style-type: none"> <li>- Proposal to be reviewed and looked at and an organising committee to be set up around this</li> <li>- To be added to the next meeting agenda to allow for initial planning and preparation to start</li> <li>- Will know more once the insurance information comes back</li> </ul>	<p>SA to resend to all</p> <p>Feedback to be received on the proposal</p>	<p>28/04/2020</p> <p>30/04/2020</p>

<p><b>Affiliation Fees 2020</b></p> <ul style="list-style-type: none"> <li>- Club Affiliation Payments - \$300 per club - to date 10 clubs have paid</li> <li>- Discussion around the Player payment dependant on the alert level and the amount of hockey to be played</li> </ul> <p>Nationals:</p> <ul style="list-style-type: none"> <li>- Further discussion around the potential of holding Nationals and the teams to be invited so does the entry criteria need to change</li> <li>- Intention is to still have Nationals, how this will look we are still unsure and more definition to be added to this around government regulations etc</li> <li>- An Expression/Indication of Attendance around what teams would attend sent out to clubs - if Nationals was open entry which teams ( 1 team per grade) from your club would attend?</li> </ul> <p>InterRegionals:</p> <ul style="list-style-type: none"> <li>- To be further discussed at a later date</li> </ul>	<p>To be further discussed at the next meeting</p> <p>SA to draft up and send 30/04/2020</p>	
<p><b>Software</b></p> <ul style="list-style-type: none"> <li>- Sporty Options App based and a QR Code - available later this week</li> <li>- Contact Tracing Log Template - to be sent to clubs</li> <li>- MYL - Manage Your League - defer to a later date, set up a demonstration for the board to review</li> </ul>	<p>SA to send to the Board once the app is available and then send out to clubs</p>	<p>30/04/2020</p>
<p><b>IHNZ Constitution</b></p> <ul style="list-style-type: none"> <li>- Amendments to be made with the feedback received to date</li> <li>- Feedback has been received that the constitution has been sent to select clubs only - the document has been sent to all clubs with feedback being asked for from all</li> <li>- The amended document will again be sent to all clubs for a next round of feedback</li> <li>- At the Club Presidents meeting it was requested that an update to the reasons why for the changes be drafted and sent accompanying the amended version</li> <li>- A post on Facebook to update all after the new amended version is</li> </ul>	<p>CM to make the amendments and an update as to the reasons why to be re distributed</p>	<p>30/04/2020</p>

<p>sent out, a reminder that feedback goes to the club to be forwarded to the IHNZ Board</p>		
<p><b>Ref Chair</b></p> <ul style="list-style-type: none"> <li>- Discussion around the correct channel for this information to be forwarded in regards to the Referees Panel</li> <li>- The Board will request the document is to be reviewed by the Referee Panel via conference call and revisions sent to the Board for their next meeting</li> <li>- Online Referee Course - The Referee panel to add their agenda for the next meeting</li> </ul>	<p>SA to contact Andrew Kibblewhite regarding both items</p>	
<p><b>Regional Meetings</b></p> <ul style="list-style-type: none"> <li>- Establish a conference call with the Regional committee officers, (Chair, Secretary, Treasurer)</li> <li>- First meeting to be held on Wednesday 6th May, 2020.</li> <li>- Updated document draft to be developed for feedback</li> </ul>	<p>SA to set the conference call</p>	
<p><b>Club Presidents Meeting</b></p> <ul style="list-style-type: none"> <li>- Update on first meeting - feedback to date has been very positive and it has been a well received initiative</li> <li>- Next Meeting 19 May 2020</li> <li>- Discussion around inclusion of the regional chairs at these going forward and their roles within the sports going forward</li> </ul>	<p>SA to set a conference call up for this date</p>	
<p><b>2020 Meeting Dates</b></p> <ul style="list-style-type: none"> <li>- Next scheduled meeting 18 May 2020</li> </ul>		
<p><b>Chair Update:</b></p> <ul style="list-style-type: none"> <li>- Cameron had caught up with Skate NZ ( Leanne and Roger) in regards to where IHNZ is at</li> <li>- Skate NZ has been working with Sport NZ in regards to the government funding package and have a small amount of money that may be forwarded amongst their members</li> <li>- Next followup in a fortnight</li> </ul>		

**Club Feedback:**

- Has been emailed to the Board in regards to various clubs feedback about Oceanias being put out to 2021 - to be further reviewed once more information is available
- Use of hockey members, businesses, sponsorship opportunities etc to build business relationships
- To be looked at further and develop a 25th anniversary program
- IHNZ and Hockeywise Interactive sessions have been very successful for the first week
- Dates/times are being amended around Tara working hours and we re adjust as need be from next week, sessions will be added to the website

**Meeting closed at 9.15pm**