

**Board Meeting Minutes:**

**31 August 2022**

**Time: 7.30pm**

**Present:**

Cameron Mclver (Chair), Noel Wilson, Michelle Wood, Tara Fox, Gary Toa, Sheree Anderson

**Apologies:**

Todd Velvin

Agenda Item	Responsibility	Timeframe
<p><b>Minutes from 27 July 2022</b></p> <p>That the minutes from 27 July 2022 are accepted as true and correct</p> <p><b>Move Noel Wilson</b></p> <p><b>Second Cameron Mclver</b></p> <p><b><i>Motion Passed</i></b></p>		
<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>- Charity Audit Invoice has been paid, awaiting the books to be returned and the Charities Commission site to be updated once received</li> </ul>		
<p><b>Health and Safety:</b></p> <ul style="list-style-type: none"> <li>- Police Vetting Checks still continuing, no issues raised to date</li> </ul>	SA	Ongoing

<p><b>Way Forward:</b></p> <ul style="list-style-type: none"> <li>- The Appointment Panel received applications closed at 5pm today.</li> </ul> <p><b>Process:</b></p> <ul style="list-style-type: none"> <li>- <b>30/9/22</b> - New board/ board members confirmed</li> <li>- <b>15/10/22</b> - New board members inducted</li> <li>- <b>20/10/22</b> - New board takes over</li> </ul>	SA	31 August 2022
<p><b>Nationals:</b></p> <ul style="list-style-type: none"> <li>- Team Entries due Friday 2 Sept</li> <li>- Draw to be developed and sent to clubs 5 Sept</li> <li>- Rochelle and Bonnie are working hard to develop the tournament</li> <li>- Bill Over to be invited to present trophies at finals for junior grades</li> <li>- Willy Harvey invited for Senior grades</li> <li>- Merchandise - hoodies, T shirts</li> <li>- Club emailed with reminders for teams, dispensations and trophies</li> <li>- New trophies to be sorted with Cosgrave Awards</li> <li>-</li> </ul>	<p>SA/CR to look at potential timings</p> <p>SA to contact Bill Over</p> <p>SA/TF to work on</p>	
<p><b>Dispensation Process:</b></p> <ul style="list-style-type: none"> <li>- To date approx 28 Dispensations have been dealt with and results passed to clubs</li> <li>- Final date to be received 31 August for the Panel to review and distribute for the clubs to finalise team entries</li> </ul>		
<p><b>Coaching and Development:</b></p> <ul style="list-style-type: none"> <li>- Regional Youth Camps - Kerikeri - numbers and feedback has been great to date</li> <li>- Hamilton and New Plymouth camps to be held in September</li> <li>- Review to be held to ensure next years camps run again</li> </ul>	SA/TF	
<p><b>Conference Planning:</b></p>		

<ul style="list-style-type: none"> <li>- Planning has started with a plan to be drafted by the end of August</li> </ul>	NW	
<p><b>Club Presidents/Regional Chair Meeting:</b></p> <ul style="list-style-type: none"> <li>- Update from 10 August Meeting</li> <li>- Next meeting scheduled for xx</li> </ul>	SA to email	
<p><b>Board Meeting Dates 2022</b></p> <ul style="list-style-type: none"> <li>- September - 14 September</li> <li>- Oct/Nov - planning date - face to face with new board: Saturday 5</li> <li>November - Auckland/Hamilton?</li> </ul>	SA to email	
<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>- Prems/Seniors discussion going forward</li> </ul> <p>Meeting finished xx pm</p>		