

New Zealand Inline Hockey Association

June 2022

www.inlinehockeynz.org.nz

Inline Hockey New Zealand

Board Member

Position Description

Position	Board Member
Functional Relationships	<p>Internal: IHNZ Chairperson and Board Members IHNZ Administration Players, Coaches, Managers, Club and Regional presidents and Chairpersons Key Stakeholders</p> <p>External: Other Organising Committees Venue Management Media Personnel Key Stakeholders</p> <p><i>Typically all external relationships will be undertaken in conjunction and consultation with the wider IHNZ Board</i></p>
Date and Time Commitment	November 2022- November 2025

Scope:

IHNZ Board Members act in a volunteer capacity and serve without remuneration or profit. All board members must commit to and understand the purpose, policies, programs and financial position of the organisation, as well as work collaboratively with all clubs, players and volunteers as required.

An IHNZ Board Member may perform other duties or functions as agreed to by the Board and/or Chair as required.

Responsibilities:

As the highest leadership body of the organisation and to satisfy its fiduciary duties, the board is responsible for:

- determining the mission and purposes of the organisation
- strategic and organisational planning
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- approving and monitoring the organisation's programs and services
- enhancing the organisation's public image
- assessing its own performance as the governing body of the organisation

Responsibilities of Individual Board Members:

Each individual board member is expected to:

- know and follow organisation's mission, policies, programs, board resolutions and needs
- serve as active advocates and ambassadors for the organisation and fully engage in identifying and securing any resources and partnerships necessary for the organisation to advance its mission
- leverage connections, networks, and resources to develop collective action to fully achieve the organisation's mission
- prepare for, attend, and conscientiously participate in board meetings
- participate fully in any committees required
- prepare feedback for the board on their individual responsibilities within the board space
- maintain confidentiality about all internal matters of the organisation
- disclose any conflicts of interest as and if arise via the Conflict of Interest register

Skills, Knowledge and Attributes Required:

The following personal qualities of board members are critical to a board's successful operation:

- Passion – deep interest in the mission of your organisation
- Vision and Leadership — the ability to see the big picture and the courage to set direction to achieve the organisation's mission.
- Stewardship — the integrity to serve the interests and pursue the goals of your organisation, as well as the interests of the organisation's intended beneficiaries
- Knowledge — knowledge of your membership, operations, organisational and managerial acumen.
- Diligence — dedication and commitment to fulfilling your organisation's goals.
- Collegiality — possessing a sincere and respectful attitude toward colleagues and their views.
- Discretion — maintains confidentiality and speaks with one voice when representing the organisation to the sporting community.