

IHNZ Board Meeting:

Saturday, 22 June 2024
8:00 pm - 10:00 pm (NZST)

Present:	Asbjorn Jon, Joanna Hunter, Jayasudhasri Jaiganesh, Shaun King, Josh Lawrence, Chris Morgan, Sheree Anderson
Apologies:	Adam Hunt
Absent:	Nil

Briefing of New IHNZ Board	Follow Up Actions
<p>New Board Agenda Items:</p> <p>1. Introduction</p> <ul style="list-style-type: none"> - Introduction of members who had not previously met with each other. <p>2. Structure</p> <ul style="list-style-type: none"> - Confirmation of Board Roles as follows: <p>Motion: That Asbjorn Jon be appointed to the role of Chair of the IHNZ Board</p> <p>Moved Chris Second Shaun Motion Passed</p> <p>Motion: That Joanna Hunter be appointed to the role of Treasurer of the IHNZ Board</p> <p>Moved Asbjorn Second Shaun Motion Passed</p> <p>Motion:</p>	

<p>That Josh Lawrence be appointed to the role of Deputy Chair of the IHNZ Board</p> <p>Moved Shaun Second Chris Motion Passed</p> <p>3. SGM Preparation and Timeline:</p> <ul style="list-style-type: none"> - The new Board to hold a meeting with the Club Presidents with the Selection Panel present so they can go through the process undertaken to select the Board - A survey to go out to the Club Presidents around a variety of questions regarding the current state of play within Inline Hockey - The SGM to be held after the information has been collected and collated <p>Asbjorn reviewed a number of sports surveys and the board reviewed a potential list of questions that could be included.</p> <p>Further suggestions include:</p> <ul style="list-style-type: none"> - how to capture the ice hockey playing market - expectations of the board - LTP programme - what marketing or advertising do clubs currently undertake to attract new members - Retention strategies currently used - Teams per grade within their club <p>4. Club Affiliation Update</p> <p>Whakatāne Avalanche: Sheree provided an update on the Whakatāne Avalanche Affiliation Application.</p> <p>Motion That IHNZ accept the Affiliation application of the Whakatāne Avalanche club Moved Asbjorn Second Josh</p> <p>Motion Passed</p> <p>Falcons: Asbjorn to talk with both clubs in question in regards to the Court Update as advised to the clubs from the previous board</p> <p>5. Expression of Interest Documents:</p>	<p>AJ to draft for the Board – 01/07/2024</p> <p>SA to contact Whakatane Avalanche – 24/06/2024</p> <p>AJ to contact both Clubs in question 01/07/2024</p>
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- NZSSC
- IHNZ National Championships

Motion

That the Board distribute the NZSSC Expression of Interest Documents to all clubs

SA to send 24/06/2024

Moved Josh
Second Chris

Motion Passed

Motion

That the Board distribute the IHNZ National Championships Expression of Interest Documents to all clubs

SA to send 24/06/2024

Moved Josh
Second Shaun

Motion Passed

6. Miscellaneous:

Banking Authorisations to be set up for the IHNZ accounts for the IHNZ Chair and Treasurer

Motion

That the Board authorise the Sports Administrator to set up Xero access and Banking Authorisation to the IHNZ accounts for both the IHNZ Chair and Treasurer

SA to set up AJ/JH in Xero – 24/06/2024

Move Josh
Second Chirs

Motion Passed

Motion

That the Board authorise Michelle Wood to continue as a signatory on the IHNZ accounts until all financial authorities have been completed

SA to advise MW – 24/06/2024

Move Chris
Second Josh

Motion Passed

Sports Administration Role:

<p>Discussion on the Role and duties currently undertaken and what is required going forward</p> <p>Conflict Of Interest Register: Discussion on perceived and apparent Conflicts of Interest and the potential impacts on Board members. It is critical for transparency that the board maintain impartiality. IHNZ has a current Conflict of Interest document which is to be reviewed for further input as required</p> <p>Outstanding Lawyers Invoices: The Board discussed the current invoices, terms of engagement and history leading to this stage.</p> <p>GST Return: The IHNZ GST return is on a 6 monthly basis and falls due on 30 June 2024. Payment is required by 15 July 2024.</p> <p>Motion That starting from 1 July, Joanna will provide finance reports at each board meeting.</p> <p>Move Asbjorn Second Shaun Motion Passed</p> <p>Board Meetings: Board Meetings will be held every two weeks to start via Teams.</p> <p>Face to Face planning meetings will be looked at being held both pre and post season with cost being a factor in the decision making process. Auckland is deemed to be the easiest and cheapest venue to hold this years meeting.</p> <p>Discussion around the holding of an AGM in Auckland to combine with the planning meeting in November 2024.</p> <p>Motion</p>	<p>SA to forward to the current Contract and Position Description – 23/06/2024</p> <p>SA to forward current documentation to the Board – 24/06/2024</p> <p>SA to forward to the board the relevant documentation – 24/06/2024</p> <p>SA to set up all meeting requests and a list of dates for November 2024</p>
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<p>The Board will hold a combined Planning Meeting and AGM in Auckland during November 2024 Move Shaun Second Jay</p> <p>Motion Passed</p> <p>Motion: Conference Chairs and their committees to be invited to the Club Presidents Meetings held by the Board Move Shaun Second Chris</p> <p>Motion Passed</p> <p>General Business: A brief overview and discussion was held around a number of IHNZ programs currently in place and to be continued at the next Board Meeting.</p> <p>The Referees and Officials Committee to be invited to a meeting with the Board at their earliest convenience.</p>	<p>SA to finalise dates and venue – July 2024</p> <p>SA to set up next meeting with all after the following board meeting</p> <p>SA to arrange - July</p>
<ul style="list-style-type: none"> • Meeting Finished: 10.08pm • Next Meeting: Monday 1st July 7pm 	

Attachment 1

IHNZ Board Template:

IHNZ Board Meeting:

**Day/Date/Month/Year
Time
Medium**

Present:	
Apologies:	
Absent:	

1. Agenda Items for Voting:	Responsibility:	Time Frame:
2. Agenda Items for Discussion:		
3. Outstanding Items:		
4. Event Updates:		
5. Portfolio Updates:		
6. Information:		
7. General Business:		
8. New Business:		
<ul style="list-style-type: none"> • Meeting Finished: Time • Next Meeting: day/month/time/medium 		