

New Zealand Inline Hockey Association

18 April 2021

www.inlinehockeynz.org.nz

Planning Meeting Minutes:

Sunday 18 April 2021
Time: 9.30pm - 6.30pm

Present:

Cameron McIver (Chair) Michelle Wood (Treasurer) Gary Toa, Noel Wilson, Todd Velvin
Sheree Anderson (Administration)

Apologies

Tara Fox

Agenda Item	Responsibility	Timeframe
<p>Housekeeping</p> <ul style="list-style-type: none">- Sanctioned Event Policy- Social Media Policy- Player Transfer Policy -- Club Uniform, Logo and Sponsorship policy - form to be added from Noel- Citizenship policy -- Information usage and storage policy -- Tender Docs - Nationals 2022 - 2026- Tender Docs - InterRegionals 2022 - 2026- Feedback form - Nationals- Feedback form - InterRegionals- Age grade and eligibility policy - not needed- No Pay, No Play policy- Concussion Policy <p>That the policies discussed and reviewed are accepted as true and correct Move Noel Second Todd Motion Passed</p> <p>Discussion around IRs 2021, fees for team entries to be forwarded by regional committees to IHNZ by 3 May 2021 SA to contact LNI executive</p>		
	SA 19/04/2021	

<p>Board role and responsibility discussion around ensuring documents are read and feedback forwarded</p> <p>Governance vs operations - get the working groups established to move the board more toward governance but need willing participants to help us achieve this</p> <p>Role of sports admin / executive officer - move more operational focus towards 2022-2023 onwards, may need extra admin support if this happens</p>	<p>All</p> <p>All</p>	
<p>IHNZ committees</p> <p>Re-establish operational portfolios/ sub-committees to support achieving IHNZ objectives</p> <p>Integrity</p> <ul style="list-style-type: none"> - Disciplinary/Code of Conduct - Disputes/ Complaints - Youth Protection <p>Growth/Development</p> <ul style="list-style-type: none"> - Coach - Referee - Clubs / membership - Marketing / advertising/ promotion <p>Events</p> <ul style="list-style-type: none"> - Nationals - IRs - International - Sanctioned events - Player Contracts <p>Regional Committees</p> <ul style="list-style-type: none"> - Define role of regional committees - Regional Committee Guideline <p>Financial Risk and Assurance Committee</p> <p>Privacy Officer</p> <p>All terms of references are to be reviewed at May meeting</p> <p>Central Region Chair Position Applications</p> <ul style="list-style-type: none"> - 2 received and have been forwarded to the Board for feedback - Discussion around the role and applications - Email to both applicants <p>Referee Reimbursement Policy signed off</p>	<p>NW to review</p> <p>GT/CM/TF</p> <p>TV to review</p> <p>GT</p> <p>MW</p> <p>NW</p> <p>SA 20/04/2021</p> <p>SA to forward to Ref Chair</p>	

<p>Policy Review</p> <ul style="list-style-type: none"> - Constitution review - is currently with a lawyer for feedback, use him as a potential 3rd party to present this at a SGM as won't be completed in time for the AGM - Regional committee policy review 	<p>TV to follow up by May meeting</p> <p>MW/GT to review and make changes as per agreement at last meeting</p>	
<p>AGM</p> <ul style="list-style-type: none"> - Set agenda - What we want to present? <ul style="list-style-type: none"> o Constitution Update o Update on each committee progress o Financials o Summary of the 2021 culture survey o Regions - successes and how they run regional leagues o Clubs - what they are doing to grow the sport <ul style="list-style-type: none"> - whats working well and not so well - LTP - Coaching and Devt - Performance groups - Attract new club members - Graph of membership numbers from Sporty - Q and A of Board - Reconfirm 2022 AGM details - Life Memberships - Bill Over <p>Success for AGM</p> <ul style="list-style-type: none"> - Revamp of referee training plan and assessments - Referee Conduct "Respect the Stripes" campaign - Sport NZ - generic Inline Hockey/Skating poster programme - Grass roots regional skills camps - Coach the coaches/train the trainer for the regional skills camp - Coaching Development panel modules completed and rolled out - Regional Committee documentation update - Culture Survey - Documentation and Policy Update of over 20 policies - Plan for the 3 years easy - 5 yr and 10 yr aim for (International Plan) - PGK/World Skate - Tara - Announcing Nats and IR dates and venues for 2022 - Website revamp 		

<ul style="list-style-type: none"> - Tournament Templates - Working through an Integrated system for registrations, leagues, schedules and referees - Youth Protection Policy - Communication channels - newsletters, Club Chairs, Region Chair meeting, - To do for 25th celebration a video montage rather than a programme, give to Sky Sport as well?? Tony Vernal. - Articulate 360 system for online training - CHC rink - Thank you list : <ul style="list-style-type: none"> - Willy Harvey, Shane Clark 		
<p>Oceania 2022:</p> <ul style="list-style-type: none"> - Announce date and grades (April 2022) - 14u/16u/18u (JM), 18u (JW), SM, SW, Masters 35+, Vets 45+, - CDM announced - EOI for coaches and selectors go out, 14 May close off, - Selectors appointed (not announced) but to watch at regional leagues and Interregionals and squad to be named at Nationals for each age grade - Check Michelle's timeline - HOA/Duane Voss 	<p>CM to follow up</p>	
<p>Nats/IR Dates:</p> <p>IR 2022 - 16 - 19 July</p> <p>Nats - 2022 - 1 - 9 Oct</p>		
<p>Meeting finished at 6.30pm</p>		