



**Board Meeting Planning Session:**

**Saturday 11 and Sunday 12 November 2023  
Ventura Inn, Hamilton**

<b>Present:</b>	Cam Rock, Debby Chiplin, Colin Brown, Krys Beardman, Eraina Harbour, Noel Wilson Sheree Anderson
<b>Apologies:</b>	Cameron McIver, Alexi Seripisos,

<b>Saturday</b>	<b>Topic</b>
	Welcome and Agenda Review
	<p><b>Data Review</b> Cam reviewed the following data which will be discussed in more detail over the weekend</p> <ul style="list-style-type: none"> <li>- membership data from 2023 for potential numbers for 2024</li> <li>- data for the regional responses in regards to the conferences and how it went – 13% response rate</li> </ul>
	<p><b>Goal Setting 1- &amp; 3-Year Plan</b></p> <ul style="list-style-type: none"> <li>- Reviewed under the following headings:</li> </ul>

**Well:**

- Conference Set Up
- Matariki
- NPL

**Improve:**

- Communication – Internal and External
- Structure, Process, Documentation, Procedures
- Include more members and satisfy stakeholders
- More regular conference games
- Financial Performance

**Change:**

- NPL visible to other grades
- More structure
- Data Access
- Too many projects
- Lack of work completed
- Timing of Conflicts

**Succeed:**

- Same Page
- Strategy Planning
- Grade Viability
- Number of teams at Junior Nationals

**Goal Setting:**

- Players – Retention Rate (95% or X)
- Survey - Numerical
- Development – Measure opportunities – number of opportunities, number of attendees etc, pathways,
- Create Uniformity in our processes – roles/structures/Microsoft
- Reports/Budgets
- Stability – number of members, number of returning /growing members/player stability
- Growth – 10-15% (Women)
- Financial Break Even
- LTP Program
- Improve communication and marketing
- Pathways for teens
- Coach Development

**One Year Goal:**

- The creation of standardised rules, budgets, reports
- Retain 95% of our members
- Provide development opportunities for LTP, High performance, Coaches, Officials
- Create long term overall financial stability
- Improve communication with membership

**3 Year Goal:**

- Grow the number of participants by 20%
- Create pathways for all players
- A consistent process and program (redefine the strategic plan)

**Ancillary Goals:**

- Support Inline as an Olympic Sport
- Support development of inline dedicated venues

**Player Development Workshop:**

**Items ranked as highest priority for players:**

1. Skill Development/Coach Development
2. Goalie Training
3. Rules Consistency (Conference)
4. LTP/LTS/Mighty Pucks etc
5. High Performance/International
6. Age Grades (Conference)
7. School League (Non Board)

To be looked at as part of 3 year plan:

1. 8U half rink
2. Video Training
3. Marketing and Affordability costs

**Player Pathway Workshop:**

- Ian Wannamaker and Tara Fox joined the camp to discuss the WRG, Narch and player pathway opportunities for these groups

**Groups:**

- Women – would like to have development camps
- 2024 - find an event to attend (potentially Australia?)
- 2025 - Worlds - maybe look at every 2 years but can lose rankings
- 2026 – an event?
  
- Men – 16/18/21 are separated into Narch groups
- As per plan they are to work through the ranks at Narch then go to Worlds in Mens comps in every grade for a 5 – 10 year plan, envisage this to be possible 3 campaigns away
- SM into WRG – at this stage this is not a viable option with interest received

**IHNZ NPL:**

- A meeting to be arranged with prem reps and associated clubs to review the plan and confirm
- Dates for the IHNZ NPL to be added to the calendar

**Pathways Discussion:**

**8U – 12U:**

- LTP/LTS/MP
- Goalie Training
- ½ Rink
- Skills Development – include coaches, clubs

**14U – JW**

- Skills Development – include coaches, clubs

**16U**

- Skill and Strategy Development – include coaches, clubs

**18U**

- Ability to play in 2 grades as per existing rule

**Seniors – 18, Snr A, Snr, B, SW, Premier, Masters**

- International
- Retention

	<p><b>Communication/Marketing Workshop:</b></p> <ol style="list-style-type: none"> <li>1. Esports</li> <li>2. Social Media Person</li> <li>3. Website</li> <li>4. Social Media (Pixelot/Streaming)</li> <li>5. Internal Communications</li> <li>6. Club Conference/President Chairs</li> <li>7. Newsletter</li> </ol> <p>Policies are parked at this stage but are due for review in April 2024  Certain policies will be reviewed prior – eg: CYP Policy as we move forward with various roles and responsibilities</p>
<b>Sunday</b>	<b>Review of Saturdays discussion points</b>
	<p><b>Conference Working Group Feedback:</b></p> <p>Alethea joined the meeting to review the feedback from the working group – to be discussed further for potential solutions but the general feeling is there is not a one size fits all solution to improve the current conference system but change does need to occur to improve the current model including:</p> <ul style="list-style-type: none"> <li>• Issues around geographical travel and costs for the Southern area</li> <li>• The season to be longer with as many games as possible (after Bauer Cup to end of August)</li> <li>• JW/IW/SW split</li> <li>• JFOH to return to Nationals</li> <li>• League games and cross over tournaments</li> <li>• Cost equalisation be reviewed in the future</li> <li>• Pathways – Club, Nationals, Interconference, NZ Team</li> <li>• Dispensation process to be maintained</li> <li>• No clashes with ice so people can play both</li> </ul>

**Interconference Tournament Feedback:**

Adrian and Gillian joined the meeting to review feedback

- Feedback is around timing, location, senior participation, the process and journey
- Like the All Star type conference but not so keen on the concept introduced
- Disparity of talent across regions
- Recruit, develop, retain needs to be the mantra
- Change to Labour weekend – does clash with Ice camp for all 16u players
- Rotating location – this is liked but need advance notice to plan
- Senior participation – visibility to the players
- Process – more notice for trials, a development squad assembled, clarity on the criteria used to select both players and coaching staff, coaching selection and vetting process is unclear, no feedback provided to players or to coaches on selection or non selection

**Conference Model:**

- Date change – start weekend of 4 May 2024 to 1 Sept 2024
- More cross conference games
  
- How to ensure those clubs with low numbers survive?  
Option 1: Merging clubs/teams for the viability of a grade:
  - register with existing club by Friday 15 March 2024
  - Clubs would advise gaps/viability of teams
  - Draw out ready for Friday 12 April 2024

Option 2: To merge age grades together and play the higher

Both options to be at Boards discretion and once club numbers for grades are known

**Conference Chairs:**

- Need a generic document to specify their role and responsibilities that provides clarity on the day to day role as well as the fit into the IHNZ Constitution

### **Calendar/Tournaments/Events Review**

- SOO – Nov 30/Dec 1
- Nationals – 23 Sept – 6 Oct
- NPL Finals/InterConference 17/18 Aug
- NPL Rounds – late July/early Aug, Early July/Early May, Early April (Kerikeri, Auckland, 2 x NP, 1 x Ham, 1 x Kilburnie)
- Conference 4 May – 1 September
- Narch 10 July – 23 July
- YDC – as listed in the calendar
- Narch as per Hamilton 20/21 April, NP 2-3 March, and Activezone for last camp (May/June)
- HP Camps – NP Feb, Ham April, March Levin.
- Wahine Kaha – 9-10 March Hamilton
- MWI/Bauer Cup - 29 March - 1 April
- KBT – Juniors Hamilton, Senior – NP
- Ravens Junior 13 – 14 July
- Matariki – 28 – 30 June NP
- Maori Strategy 24/25 Feb - NP
- Waitangi 3 on3 – 3-5 Feb- Hamilton

All events to be confirmed and added to the calendar for distribution



**Portfolio Holders/Committees:**

- Officials - Cam
- Discipline - Cameron
- Esports and Technical – Colin, Noel
- Funding – Krys
- Finance, Risk and Assurance – Alexi, Eraina
- Conference League – Debby, Eraina
- Integrity/Privacy – Alexi
  
- Events - Cam
  - *Junior Nationals*
  - *Senior Nationals*
  - *Interconference*
  - *SOO*
  - *Matariki*
  - *IHNZ NPL*
  - *NZSCC*
  
- Growth and Development – Cam
  - *Coach*
  - *International*
  - *LTP/Growth*
  - *Womens – Eraina*
  
- Compliance, Policy and Procedures – Debby, Krys
- Child Youth Protection and Health and Safety – Debby, Krys
  
- Club President – Cam, Noel
  
- Marketing and Communications – Krys
  
- Dispensations – Noel, Debby, Colin
  
- Long Term Planning/Strategic Planning - Board



**Board Meeting:**

**12.00pm, Sunday 12 November 2023  
Ventura Inn, Hamilton**

<b>Present:</b>	Cam Rock, Debby Chiplin, Colin Brown, Krys Beardman, Eraina Harbour, Noel Wilson Sheree Anderson
<b>Apologies:</b>	Cameron McIver, Alexi Seripisos,

1. Agenda Items for Voting:	Responsibility:	Time Frame:
<p><b>Motion</b> That the minutes of the last meeting held on 20 September 2023 are accepted as true and correct.</p> <p>Move Cam Second Debby <b>Motion Passed</b></p>		

<p><b>Motion</b> That the 1 and 3 year goals of the Board are accepted in principle</p> <p>Move Noel Second Colin <b>Motion Passed</b></p> <p><b>Motion</b> That the portfolios committee roles be accepted as stated in Document A- Planning Session</p> <p>Move Cam Second Eraina <b>Motion Passed</b></p> <p><b>Motion</b> That Krys is given view only access to Xero.</p> <p>Move Cam Second Debby <b>Motion Passed</b></p>		
<b>1. Agenda Items for Discussion:</b>		
<p><b>Falcons Correspondence received:</b> The Falcons to provide more information as per Section 6 of club registration as per the IHNZ Constitution and to provide 2023 members and the club they had played for and projected 2024 registration data by age grade</p>	CR	17/11/2024

<p><b>AGM 2024 Date:</b>  April 6 – AGM  April 7 – Board Planning Meeting  Venue - Wellington</p> <p><b>Next Board Meeting:</b>  Online – Wednesday 29 November 7pm</p>	<p>SA to review costs and venues to present at the next meeting</p>	<p>29/11/2023</p>
<p><b>3.Outstanding Items:</b></p>		
<p>Cam to follow up on outstanding issue in Lower Region</p>	<p>CR</p>	<p>29/11/2023</p>
<p>Tender Process Document to be reviewed and a weighting document to be reviewed and used for ranking of issues</p>	<p>DC</p>	<p>29/11/2023</p>
<p>Sanctioning Document to go to clubs</p>	<p>DC/SA to send</p>	
<p><b>4 Event Updates:</b></p>		
<p>Calendar to be updated and sent out once IHNZ NPL dates and process are confirmed</p>		
<p>Set up a meeting with NPL and Cam</p>	<p>SA/CR</p>	
<p><b>5 Portfolio Updates:</b></p>		
<p>As per the planning document  Updates to be provided at each meeting</p>	<p>All</p>	
<p><b>6. Information:</b></p>		
<p>Send CYP documents to Matt and Debby and Krys</p>	<p>SA</p>	
<p><b>General Business:</b></p>		
<p>No report</p>		

<b>New Business:</b>		
No report		
<b>Meeting Finished at 2.00pm</b> <b>Next meeting Wednesday 29 November 7pm</b>		